**Director of FEC Worship**

*Mission Statement*

Purpose: The purpose of the Director of FEC Worship is to foster transformation in Christ by creating a culture of vital, engaging worship in the First Evangelical Center

Primary Responsibilities

1. Design 8:00 and 9:30 worship services.
2. Lead weekly Worship Planning Meetings for FEC worship services
3. Lead Worship Design Team for FEC worship services.
4. Recruit and direct the Chancel Choir at 8:00 and 9:30. The Choir season runs late August through mid-June.
5. Supervise part-time staff who support FEC worship and lead FEC Music Staff meetings. This staff includes Worship Coordinator, Organist, and Bell Choir Director.
6. Serve on the staff Leadership Team and attend monthly meetings led by the Lead Pastor.
7. Serve on the staff Worship Team and attend monthly meetings led by the Executive Pastor.
8. Provide leadership at special worship services as requested. Special worship services include (but are not limited to) e.g., Ash Wednesday, Holy Thursday, Good Friday, Christmas Eve, etc.
9. Serve as a spiritual leader to those involved in the FEC worship ministry and mentor others to serve as leaders in the worship ministry.
10. The person serving in this position is also responsible to maintain high moral integrity and invest in their own spiritual growth.

Details

1. The position is 25 hours per week.
2. The position is given 4 Sundays “off” per year.
3. Compensation is reviewed and recommended to the Lead Council on a yearly basis.
4. Position benefits, procedures, etc. to be done in accordance with the Church’s Employee Handbook (The Handbook is to be reviewed with verification signed and returned to the supervisor.)
5. Safe Sanctuary Clearances must be received on all employees prior to beginning employment.
6. This position is a staff Leadership Team position
7. Supervisor is the Executive Pastor.

*Revised 04/12/18*

Notes:

1. This position is not responsible for welcome ministries (Head Usher, usher/greeter, Info Center, Coffee), communion prep, online host, or technical ministries teams.